

**REDMOND CITY COUNCIL  
PUBLIC SAFETY COMMITTEE**

Thursday, March 19, 2009

Meeting Summary

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**Council**

David Carson

Kim Allen

Pat Vache (*excused absence*)

**Staff**

Robert Schneider, Emergency Preparedness Manager

Amanda Engstfeld, Emergency Management Intern

Tim Fuller, Fire Chief

Larry Gainer, Deputy Police Chief

Tom Osborn, Emergency Management Specialist

Phil Grieb, Emergency Management Coordinator

Charles Gorman, Police Lieutenant

Paul White, Departmental Administrative  
Coordinator, City Clerk's Office

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Convened: 8:35 a.m.

Adjourned: 9:21 a.m.

Chair David Carson opened the meeting.

**Update on Emergency Management Activities**

**Comprehensive Emergency Management Plan (CEMP)**

Robert Schneider, Emergency Preparedness Manager, introduced graduate intern Amanda Engstfeld, who will be working on updating the City's CEMP. Ms. Engstfeld summarized the update process for the CEMP.

**Hazard Mitigation Plan**

Ms. Engstfeld described the University of Washington student team partnership with approximately 35 students working on updates to the City of Redmond's Hazard Mitigation Plan, to include at least two public hearings yet to be scheduled. Tom Osborn, Emergency Management Specialist, described the process in which an 18-member interdepartmental Hazard Mitigation Implementation Committee will review the students' work and ultimately produce the Hazard Mitigation Plan, which will be monitored and updated by the committee every five years.

**Grants Update**

Dr. Schneider provided an update on the status of Emergency Management Performance Grants (EMPG), including introducing the required emergency management functions and related performance measures accountability process. He explained that the Emergency Management Specialist position is entirely funded by grants.

### **AM 1650 Radio (Emergency Advisory Radio System)**

Mr. Osborn presented a sample of a laminated sign intended to be distributed to local businesses and public locations to be posted during severe weather events to improve public communication during emergencies. Additional signs addressing traffic concerns will be forthcoming shortly. He explained that information on radio, web, and cable television media are now synchronized as an emergency communications team.

Ensuing discussion included the following:

- providing a logical arrangement of grant projects for presentation to City Council;
- expectation that the project list will be brought forth again toward the end of June after state approval; and
- funding strategy for the Emergency Management Specialist position.

### **Emergency Coordination Center (ECC) Training**

Dr. Schneider introduced Phil Grieb, Emergency Management Coordinator, who described the status of equipment and software in the ECC. Topics included the following:

- monthly review of ECC equipment; and
- anticipation that current ECC equipment will remain adequate through the current budget cycle.

### **Countywide Recovery Plan**

Dr. Schneider described the City of Redmond's involvement with the City of Seattle in development of the first countywide recovery plan. Emergency Management is looking at audience response technology for their training needs and post training surveys.

Ensuing discussion included the following:

- request for provision of a digital version of the countywide recovery plan; and
- customization of the recovery template for the City of Redmond.

### **Citizen Volunteer Involvement**

Mr. Osborn described some local emergency response volunteer measures, including the following:

- Redmond Citizen Corps Council; and
- Community Emergency Response Teams (CERT).

Charles Gorman, Police Lieutenant, described emergency communications training efforts for Ham Radio operators. Phil Grieb, Emergency Management Coordinator, reported on a recent donation by Microsoft of wireless equipment used for emergency communications. Mr. Osborn noted participation by a number of community groups in the Redmond Citizen Corps Council.

## **Department Updates**

The following department updates were reported:

- Fire Chief Tim Fuller described the status of staffing changes caused by the retirement of Police Chief Steven Harris.
- Dr. Schneider described the role of the Fire Department in supporting the Public Works Department during recent winter storms.
- Mr. Osborn described the process of pursuing grant funding to cover costs associated with snow removal and damage to City facilities and vehicles during the winter storm.
- Mr. Gorman described his new assignment as Community Outreach Lieutenant and his interaction with schools and businesses to develop emergency response plans and conduct emergency exercises.
- Dr. Schneider commented on efforts to develop official written policies regarding use of school facilities during emergencies.