

**REDMOND CITY COUNCIL
PLANNING AND PUBLIC WORKS COMMITTEE/
SPECIAL COUNCIL MEETING**

Tuesday, May 14, 2013
Meeting Summary

Council

Kim Allen (Chair)
Tom Flynn
Hank Myers
John Stilin (*attending Councilmember*)
Pat Vache (*attending Councilmember*)

Staff

Rob Odle, Planning & Community Development
Director
Don Cairns, Engineering Manager, Planning
Jon Spangler, Engineering Manager, PW
Scott Thomasson, Engineering Manager, PW
Erika Vandenbrande, Economic Development
Manager, Planning
Jerallyn Roetemeyer, Engineering Supervisor,
PW/NR
Jeff Churchill, Senior Planner, Planning
Kelley Cochran, Management Analyst, PW
Deb Farris, Code Enforcement Officer, Planning
Terry Marpert, Associate Planner, Planning
Andy Rheaume, Senior Planner, PW/NR
Sarah Stiteler, Senior Planner, Planning
Elizabeth M. Smoot, CMC, Deputy City Clerk

Convened: 4:30 p.m.

Adjourned: 5:15 p.m.

Committee Chairperson Kim Allen opened the meeting, noted Council members in attendance, and overviewed the agenda.

Real Estate Consultant RFQ

Ms. Erika Vandenbrande, Economic Development Manager, reported on the Real Estate Consultant RFQ (request for qualifications); staff is seeking a consultant for assistance with land use assemblage of various properties within the city. The contract would be less than \$50,000, for on-call services including strategic planning, advice regarding real estate, and involvement with disposition and acquisition of property.

Discussion ensued regarding the RFQ, opportunities for acquisition, and timeframe for strategic product.

Parking Study RFP

Mr. Terry Marpert, Associate Planner, reported on the Parking Study RFP (request for proposals): a consultant agreement for a parking study of the Willows Road, SE Redmond, Overlake and Downtown areas. Staff is looking to develop a parking strategy for the four areas

addressing parking for intended uses through 2030. Work to be performed includes an assessment of on/off street parking options, locations for parking structures, design of parking areas/stalls, and channelization of streets in accordance with parking areas, etc. The RFP will be sent out May/June 2013, with the consultant agreement to be before Council for approval in June/July 2013.

Discussion ensued regarding cost; strategies currently in place; design standards of parking structures; and this study being a more in-depth review of parking than studies in the past.

Development Services Staffing Levels

Mr. Rob Odle, Planning and Community Development Director, reported on the Development Services Staffing Levels: development is moving along; currently 350 Single-Family lots in development review and 150 in construction/permit review (about three times the amount than in 2010); the new online permitting system has been launched; and staff is currently reviewing staffing needs to address the influx. A staff report to Council on this subject will be forthcoming.

Zoning Code Rewrite “Parking Lot” Issues

Mr. Jeff Churchill provided an ‘Issues Table’ to Council regarding items identified at the close of the Zoning Code Rewrite (2011) for future discussion; no questions were received. Ms. Deb Farris, Code Enforcement Officer, updated the Committee on the Sign Code item:

- November 2011 – Staff held a Study Session with Council addressing sandwich boards, and offered five different amendments; Council chose to increase enforcement, with no code changes;
- May 2013 – Staff has streamlined the procedure; has a fixed fine structure; and has increased education and street sweeps for increased enforcement;
- in 2012 there were 106 sign code notices issued, most were first time warnings, with five repeat violations; and in 2013 there have only been 10 sign code notices issued to-date (all first time warnings); and
- staff believes they are making progress with the current procedure; and no further action is needed at this time.

Discussion ensued regarding balloon signs (not allowed), and individuals holding signs (allowed).

Update on 160th St. Senior Housing Project

Ms. Sarah Stiteler, Senior Planner, provided an update on the 160th Street Senior Housing Project: currently selecting a development team – six proposals were received and reviewed by the review team, four were selected for interviews, and the review team has sent out additional questions for the four development teams to address; a tour of representative projects will take place on Monday, May 20, 2013; a staff report on the subject will be provided to Council on May 21, 2013; and a recommendation on the selection of a development team will be before Council for consideration on June 18, 2013.

Transportation Master Plan (TMP) Update

Mr. Don Cairns, Engineering Manager, updated the Committee on the Transportation Master Plan: the Planning Commission has completed their sessions and approved the proposed TMP; this item is scheduled for Council Study Sessions on June 11, and 25, 2013; adoption of the TMP is scheduled for July 16, 2013; staff will be working with Councilmember Hank Margeson on the presentation to the full Council; and the proposed TMP will be available online Friday, May 24, 2013.

Reimbursement Agreement

Mr. Scott Thomasson, Engineering Manager, reported that staff is proposing an extension to the reimbursement agreement from 10 years to 20 years; to allow more time for development.

Watershed Plan Briefing

Mr. Andy Rheame, Senior Planner, reported that the City-wide Watershed Plan will be presented to Council in detail at the Study Session on July 9, 2013. This is the first city-wide strategic plan addressing stormwater management, and has been in the works since 2011. The Watershed Plan includes 20 watersheds; and addresses prioritization, an implementation strategy, and performance measurement components.

General discussion ensued regarding the Peter's Creek pilot program looking at stormwater systems in residential areas; addressing infiltration in the Plan; new regulations to be adopted by 2017; and the name of the Plan.

Reimbursement Resolution

Ms. Kelley Cochran, Management Analyst, reported that a resolution regarding reimbursement options will be before Council for consideration on June 4, 2013. This resolution will allow the use of proceeds from the issuance of bonds to be utilized for capital projects; namely wastewater and stormwater projects.

Solid Waste Contract-Competitive Process

Councilmember Kim Allen opened discussion on the item, regarding Council direction on the RFP Process. Ms. Jeralyn Roetemeyer, Engineering Supervisor, provided information regarding the Solid Waste Contract, RFP Process, and competitive bid process. The last bid process was in 1994; the current contract has 18 months remaining; and rates may increase, however, the competitive process will yield the best rates in current conditions for the same level of service. The Consultant Agreement for development of the RFP will come before Council for consideration in June 2013.