

Memorandum

To: Planning Commission
From: Lei Wu, Senior Engineer, 556-2749
Date: February 27, 2013
Subject: **Study Session, Redmond Transportation Master Plan (TMP) Update**

PURPOSE

The purpose of the February 27, 2013, meeting is to:

- 1) Provide an overview of the proposed Transportation Master Plan (TMP) document;
- 2) Introduce the proposed TMP update adoption process and approach; and
- 3) Obtain comments from the Planning Commission regarding the proposed review process and framework questions; in particular, is the proposed approach reasonable? Also, identify items that the Commission anticipates wanting to discuss during the review process.

BACKGROUND

Initially adopted in 2005, Redmond's Transportation Master Plan is the first comprehensive document that guides the development and delivery of the transportation system for Redmond. It is a functional plan of the Comprehensive Plan, which provides the vision and policy basis for the TMP. The TMP provides long term plans for all travel modes as well as specific actions for achieving these plans, e.g., a three-year action plan.

Redmond is updating its Transportation Master Plan in response to City policies and Washington State Growth Management Act (GMA) requirements for periodic plan review. The update also responds to major changes that have occurred since 2005 when the TMP was initially established.

The Redmond TMP update has involved significant community participation during the past few years. The community took part in meaningful dialogues and collaborated in shaping the most important outcomes of the update. Together, participants from the community envisioned the future of transportation in Redmond and described how it should function (see Attachment 1 for the proposed transportation vision and the strategic framework for achieving the vision.) To support community involvement, a robust outreach process was started in 2010 with a comprehensive travel survey for residents and businesses. That was followed by three major community events and two stakeholder events in 2010 and 2011.

Staff has updated and consulted with the Planning Commission regarding outcomes of these community involvement activities including: 1) summaries of the travel diary survey, community events, and stakeholder workshops; 2) themes guiding the plan development based on community input, community priorities, sustainability principles, and policies in the Comprehensive Plan; and 3) the future capital needed to provide a complete transportation system for the City of Redmond.

THE TMP DOCUMENT OUTLINE

The TMP document includes seven chapters in addition to supporting appendices. See the last page of Attachment 1 for an annotated outline.

PROPOSED REVIEW PROCESS

The review by the Planning Commission is scheduled to start on March 20 and staff anticipates that the Planning Commission can complete its recommendation on May 8. Then, Council will start its review and decision making process in May. The adoption process is expected to be completed in early July (for the complete adoption process, see Attachment 2).

Six meetings are proposed for the Planning Commission review and recommendation process, which constitute three parts: 1. Initial staff presentations; 2. Issue identification; and 3. Discussion/resolution of issues. Staff proposes that the order of discussing and resolving the issues will follow the TMP document outline. The proposed plan for these meetings is as follows:

February 27	Consultation regarding upcoming Commission review: Staff overview of proposed review process and framework questions. Commission feedback and identification of items that the Commission anticipates wanting to discuss during the review process.
March 20	P.C. study session 1 – staff presentation, part I; Issues identification by P.C
March 27	P.C. study session 2/public hearing – staff presentation, part II; issue identification by P.C.; public hearing @ 8:00 pm; continue/complete issue identification
April 10	P.C. study session 3 – Discuss/resolve issues by chapters <ul style="list-style-type: none"> • Chapter 1: Introduction/Executive Summary • Chapter 2: Trends and Conditions • Chapter 3: Measures and Targets • Chapter 4: Multimodal System Plans
April 17	P.C. study session 4 – Discuss/resolve issues by chapters <ul style="list-style-type: none"> • Finish issues from Chapter 1, 2, 3, & 4 • Chapter 5: Operations and Maintenance • Chapter 6: 2013-2030 Transportation Facilities Plan • Chapter 7: Three-Year Action Plan
April 24	P.C. study session 5 – Discuss/resolve remaining issues; complete recommendation
May 8	P.C. briefing - Report approval

PROPOSED FRAMEWORK QUESTIONS FOR REVIEW

As described in Attachment 1, the TMP flows first from Redmond's community vision and is also deeply guided by both the community priorities that are the basis for Redmond's biennial budget process and the city's overall Comprehensive Plan. Rooted in the community priorities and the Comprehensive Plan are four general citywide principles that guide all functional plans including the TMP. They are safety, maintenance, environmental stewardship and economic vitality. These principles are fundamental considerations for all implementation activities.

Five key strategies were identified as the critical elements necessary to achieve the 2030 transportation vision. The projects, programs and activities of both the Transportation Facilities Plan and the Three Year Action plan were selected based on their ability to effectively implement these strategies. Finally, the Transportation Dashboard has been developed as an assessment tool measuring the city's progress toward implementing the strategies and achieving the 2030 vision.

The vision, strategies and performance measures are fundamental to development of the TMP update. As a result, staff has proposed framework questions based on these elements to help facilitate review by the Planning Commission. This approach is similar to the Commission's approach for review of the Comprehensive Plan update. The proposed framework questions are:

1. Is the TMP aligned with the vision?
2. Is there anything missing from the five strategies?
3. Are the performance measures appropriate?
4. Does each chapter adequately address the strategies? Is anything missing?
5. Does the TMP adequately reflect the 2030 planning horizon?

MEETING PREPARATION

Please consider whether the proposed review process and framework questions facilitate the Commission's review of the TMP as a functional plan to implement Redmond's vision. Also, please provide comments about any items that you would like to discuss as part of the review process. Staff invites Commissioners to email suggestions ahead of the meeting or state suggestions at the meeting.

QUESTIONS

Please contact Lei Wu at (425) 556-2749, lwu@redmond.gov with questions and for additional information.

ATTACHMENTS

1. Chapter 1: Introduction and Executive Summary
2. The proposed adoption process for the TMP Update