E-Track Portal

City of Redmond WASHINGTON

How to Register/Log On to the E-Track Portal

Creating a New Account

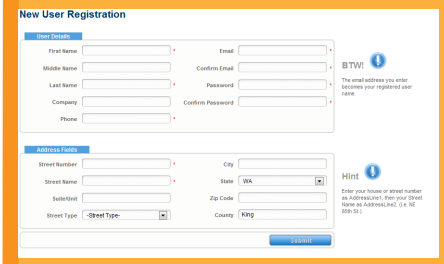
Step 1
Complete Contact Registration Form

Step 1: Complete the Contact Registration Form and email it to a Permit Technician at permittech@redmond.gov or submit it to the Development Services Center located at City Hall. **Please complete this step prior to completing Step 2 and 3 below.**

Step 2

Step 2: To create a new E-Track Portal Account, click the **"Register"** button on the right hand corner of the screen, which will direct you to a sign up page.

Step 3



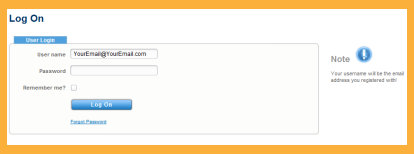
Step 3: Fill out the required information (indicated in a red*). After the form is filled out, click the **"Submit"** button, and your request will be sent to the Development Services Center for processing. You will be notified by email when your account has been approved. Once approved, you will have full access to the E-Track Portal.

Logging On

Step 1

Step 1: To log into your E-Track Portal account, click "**Log On**", which is located in the right hand corner of the screen.

Step 2



Step 2: Enter your email and password (setup when you created your account) and click **"Log On".**