

City of Redmond  
PARKS & TRAILS COMMISSION

Redmond City Hall – Council Chambers  
15670 NE 85<sup>th</sup> Street, Redmond Washington

Thursday, April 7, 2011  
6:30 p.m.

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Meeting Convened: at 6:31 p.m.

Meeting Adjourned at 8:44 p.m.

Commissioners:

Cindy Jayne, Chair  
Mary Bourguignon, Vice Chair  
Peter McDonald  
Becky Reininger  
Tom Sanko  
Tina Sarin

Staff:

Craig Larsen, Director of Parks & Recreation  
Dave Tuchek, Asst. Park Operations Manager  
Mark Hickok, Acting Recreation Div. Manager  
Carolyn Hope, Sr. Planner  
Sharon Sato, Dept. Coordinator

Commissioners and Youth Advocates Absent and Excused

Commissioners Worsley, Sarin, and Smalling  
Youth Advocates Ganesan and Lin

Audience – 0

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I. Call to order/Welcome to Citizen Guests

Commission Chair Jayne called the meeting to order at 6:31 p.m. welcoming Commission members and staff.

II. Approval of March 3, 2011 Minutes

Motion by Commissioner Bourguignon to approve the March 3, 2011 meeting minutes with the following amendments: under New Business – Community Garden discussion to reflect the following changes; Mr. Byszeski will return to discuss the Parks Department's future plan to expand to other parks – which parks would be good locations, costs, and sustainability.

Second by Commissioner Reininger

Motion to approve minutes carried: 6-0

III. Items from the Audience

None

#### IV. New Business

##### A. New Commissioner – Sheri Sanders

Ms. Rice introduced new Commissioner Sheri Sanders. Ms. Sanders is a Facility Improvement Coordinator for the Lake Washington School District, with experience in planning, purchasing and installing playgrounds and other site amenities and has been a resident of Redmond since 1988 and has been active volunteer in many other organizations.

#### V. Old Business

##### A. MPD/Bond/CIP – Larsen/ Hope/Rice (handout) (handout)

###### Project Review (Larsen)(handout)

Mr. Larsen presented three different potential options for a Park Bond noting that each option is named and has different components. All projects on the list are high priority projects organized to achieve slightly different goals.

Option A – Improve and Build Parks and Trails – building the best version of the current parks system, payoff on master plans, make critical trail links, significant building of neighborhood parks and rebuild neighborhood parks; but no community center. Slightly over \$31.4M; approximately \$56 per average household per year (\$400k).

Option B – Highest priorities on Capital Projects list – some differences from Option A, Conrad Olson, Cascade View and the first phase of Sammamish Valley Park driven by the Park Plan level of service criteria. Similar list of trail projects with a new pool and fitness center. \$70.3M approximately \$126.08 annual cost per average household (\$400k).

Option C – Recreation Facilities/Increase Programming Capacity – Projects that generate a net increase in recreation capacity. Pool, Teen Center, Sr. Center renovation, community center (ORSCC) renovate, Hartman Park master plan and renovations, Perrigo Park Ph. 2, Idylwood, Farel McWhirter and two (2) new multi-purpose sports fields (schools and parks) \$67.3M approximately \$120.70 annual cost per average household (\$400k).

Ms. Hope added that when community meetings are finished more discussion will take place in regard to putting together a draft final list for Council which will also be used for a statistically valid survey in the community.

Comments by Commissioners:

- Trails and trail connections are very important to citizens
- Parks and trails add value to neighborhoods

- Questionnaire/survey – 3 short top priority questions for citizens to respond to, postcard type questionnaire
  - “Why does the City need the money and how are you currently paying”?
  - What would you like to see in the parks system
  - What would you change, fit, add
  - What would happen if a bond/levy did not pass
  - What is the responsibility of the community, future, children (legacy)
- Park and trail maps
- Stewardship – prudent, caring for our children
- Responsible care for our community and future generation

Commissioners discussed bond vs. levy measures.

Mr. Larsen noted that partnerships with other agencies can bring in capital dollars (pool) depending on what and where and provide better customer service to the community and extended area. The City of Redmond has had conversations with local jurisdictions on sharing facilities.

Commissioners agreed that projects that benefit the entire community and a variety of interests would serve the public’s best interests.

Mr Larsen asked Commissioners to to review the lists which will be discussion at a future meeting.

Plant a Seed Presentation – (Rice)

Ms. Rice inquired how most effectively staff would be able to assist Commissioners in their endeavor to reach out to the public through the Plant the Seed presentation. She asked for ideas as to how Commissioners would like to prepare for citizen questions, and which would be the most effective way to respond.

The current schedule for the “Plant a Seed” presentations are as follows:

Commissioner	Organization	Date
Tina Sarin	Norman Rockwell	April 20
Cindy Jayne	Sustainable Redmond	April 25
Tom Sanko Peter McDonald	Ben Rush PTSA	April 21

Staff has a list of organizations that they will call to find out dates and times of regular meetings. Staff will set up an online calendar with dates and times of meetings for sign up purposes.

Ms. Rice handed out a draft list, of questions that the Commission and staff thought citizens may inquire about at the presentation.

B. Youth Advocate - Rice

Ms. Rice reviewed the Commission's discussion on Youth Advocate voting from the February meeting. Since February's meeting she had done some more research and has come up with three viable options which fit in with the guidelines of city code/ordinances:

- 1) Students do not officially vote but are asked to participate in project discussions
- 2) Students are sworn in by Council, become official members of the Commission; can vote and become part of the quorum
- 3) Student vote is counted, not part of the quorum and not officially sworn in by Council

The Commission and staff discussed the pros and cons of the subject. Commissioner Jayne suggested a two year term, with a minimum term of one year; Commissioners agreed.

Motion by Commissioner McDonald that the Commission endorse Option #3 adding that youth advocates would vote on every issue and their vote be so noted separately in the minutes and part of the Parks and Trails Commission's public record.

Second by: Commissioner Reininger

Unanimous: 6-0

Mr. Larsen added that the Redmond Youth Partnership Advocate

C. 2011 Teen Feed (July or August 3) Rice/Larsen

Commissioners agreed that Wednesday, July 27<sup>th</sup> would work best as part of the Commission's work program.

Mr. Larsen added that RYPAC expressed interest in joining the Parks and Trails Commission for a potluck dinner and verbally present their annual report. Staff will contact Ken Wong to set up some possible times and dates for the event and report back to the Commission.

D. Quarterly Report – Jayne (handout)

Commissioner Jayne reported that during the last Commission retreat it was agreed upon that a review of quarterly goals would be reported.

Commissioner Jayne handed out a draft of the Parks and Trails Commission Mission and Goals for 2011 as previously agreed upon as the top six (in each category – Mission and Goals) priorities.

As stated in the work plan, each monthly meeting will hold time for Commissioner updates as well as the monthly approved agenda items (quarterly goals – April, July, October, and January 2012).

Commissioner Jayne requested input and touched briefly on the six points of each the mission and goals of the document.

Comments by Commissioners on Goals included:

#### Goal #1

- Commissioner Sanders – is the Derby Days bike race considered a part of Goal #1 as an athletic event?
- Commissioners McDonald and Sanko – expanding criterium, draw larger pool of participants and draw a larger crowd.
- Commissioner Bourguignon – questions the these realistic goals for the Commission as volunteer citizens or staff goals
- Commissioner McDonald – addition to the document stating, “provide guidance in the terms of financial resources for the city’s expanding parks system.”
- Commissioner Reininger – Goal #1, adding to Derby Days a self funded outdoor athletic event
- Commissioner Bourguignon – think about the liabilities of organizing this type of event
- Commissioner Sanders – should goal #1 be redefined?
- Commissioner Sanko – add wording, “...encouraging an athletic event.”
- Mr. Larsen – Mr. Larsen suggested that the Events Administrator attend the August meeting to discuss what events are already a part of the yearly events, costs, and availability of time to perform additional events.

#### Goal #2

Good progress.

#### Goal #3

Staff will email ideas to Commissioners. Staff commented that last years’ event was not well attended (location – logistics, weather). HEEL Grant.

#### Goal #4

Add Blue Trails and Arts/Performing venue (staging area)

#### Goal #5

How do we build public experience? Does it tie into the public health aspect – how do we draw more people into parks and make better connections to the public (Facebook).

#### Goal #6

No comments.

Ms. Rice asked Commissioners to clarify their request for data gathering; what is expected, how data is collected, and what specifics the Commission is looking for? Chair Jayne inquired "what is being done today" and suggested that the Commission set aside specific time at a future meeting to brainstorm on what other things can be done to get more people involved. Commissioner Sanko suggested data that would show current demands and how geographically spread out the current use population (even or more concentrated – weekend usage).

Ms. Rice suggested inviting recreation staff members to a future meeting to give the Commission an overview of how the programs get started, number of teams and users and how are we serving our community.

E. Chair/Vice Chair – Review New Ordinance Language (Rice)

Ms. Rice reported that the new city ordinance reflects the city's goal that all Boards, Commission and Committees become uniform in process and procedure. All entities will elect new officials (Chair and Vice Chair) in March of any given year. In order to keep in alignment with the ordinance an election of a new vice chair will take place at the May Commission meeting.

Commissioners agreed the process should be similar to past elections where nominations would be emailed to parks staff. After the April 30<sup>th</sup> deadline nominations for the chair person would be tallied and announced at the May meeting. Voting would then take place at that time.

VI. **Project Updates/Reviews**

A. None

VII. **Commissioner Updates/Review**

A. Master Plan Review Process – Sarin (handout)

Commissioner Sarin reported that she had sent an email out to all Commissioners and staff regarding the corrections on the Master Plan review. She asked the Commissioners to review the document and email her with comments.

B. New Park (McDonald)

Commissioner McDonald noted that the area where the property was located (approximately in the neighborhood above the junction of West Lake Sammamish Parkway and Bel-Red Road) was an area under served by parks; adding that there is little land available in any part of the city that might be affordable for the city to purchase.

Mr. Larsen responded that there were two strategies that would work in the southwest Redmond area, 1)work to enhance the trail and walkway system

(recreation opportunity) or, 3) infill projects (connectivity, service to area, build a small park).

VIII. Adjourn

Motion by Smalling to adjourn

Second: Sarin

Motion carried: 7-0

Next Commission Meeting

May 5, 2011

6:30 p.m.

Redmond City Hall

Council Conference Room