

AM No. 11-223 (C6)

TO:

City Council

FROM:

John Marchione, Mayor

DATE:

November 15, 2011

SUBJECT: ORDINANCE: 2011-2012 Budget Adjustment

I. RECOMMENDATION:

Adopt the proposed ordinance amending the 2011-2012 Budget. This adjustment includes:

- 1. Recognition of grants, private contributions, reimbursements, and new revenue that has been received and/or awarded; and
- 2. Reappropriation of resources from the 2009-2010 to the 2011-2012 biennium budget, as described below:
 - A. Carryover of Human Services Fund unspent dollars at the end of the 2009-2010 biennium to support programs.
 - B. Reappropriate Tourism Fund unspent dollars at the end of 2009-2010 biennium to fund additional tourism grants.
 - C. Recognize General Fund beginning balances in 2011 to support the City's Centennial Celebration and ongoing technology projects.

II. DEPARTMENT CONTACT:

Mike Bailey, Finance and IS Director	425-556-2160
Malisa Files, Deputy Finance Director	425-556-2166
Shannon Olsen, Senior Financial Analyst	425-556-2181

III. DESCRIPTION:

This budget adjustment will make the following changes:

Arts Activity (Fund 011) - \$50,000

Per a discussion with the Public Administration and Finance Committee on October 11, 2011, \$125,000 will be appropriated from the 2010 General Fund balance and transferred to the Arts Activity (\$50,000) and Community Events (\$75,000) Funds to assist in funding the City's Centennial Celebration.

Parks Maintenance & Operations (Fund 012) - \$15,000

On February 1, 2011, Council authorized an agreement with the Redmond Rotary Club to accept a cash donation of \$15,000 to partially fund the rehabilitation of the Anderson Park Picnic Shelter.

Community Events (Fund 013) - \$75,000

As mentioned above, per a discussion with the Public Administration and Finance Committee on October 11, 2011, \$125,000 will be appropriated from the 2010 General Fund balance and transferred to the Arts Activity (\$50,000) and Community Events (\$75,000) Funds to assist in funding the City's Centennial Celebration.

Human Services (Fund 019) - \$24,030

Formally recognize the difference between the actual and budgeted beginning fund balance in the Human Services Fund. The carryover of unspent dollars at the end of 2010 will go to support the YES Latino Heat program request that was received outside of the normal funding cycle. The Council has granted Human Services staff authority to authorize one-time funding to programs seeking funds for a needed purpose.

Capital Equipment Replacement (Fund 027) - \$129,853

On April 19, 2011, the Council accepted the extension of Federal Emergency Management Agency (FEMA) Fiscal Year 2009 Assistance to Firefighters Grant in the amount of \$129,853 to replace existing fire communication equipment with improved communication equipment for the department's self-contained breathing apparatus (SCBA).

Transportation Capital Maintenance (Fund 096) - \$96,750

On March 2, 2010, the Council approved the Energy Efficiency through Transportation Planning Grant Agreement with the Washington State Department of Commerce in the amount of \$15,000 to update the Energy, Climate Change, and Sustainability Policies in the Comprehensive Plan; analyze energy and greenhouse gas emissions of the Transportation Master Plan; and increase awareness of energy and greenhouse gas emission impacts of various travel modes.

On October 5, 2010, the Council approved acceptance of grant funding in the amount of \$71,750 from Public Health-Seattle and King County to be used to develop a citywide Bicycle and Pedestrian Master Plan, improve nutritional standards in city-owned and operated facilities, and develop policies and incentives which encourage consumption of healthy food and/or reduced consumption of unhealthy food.

Additionally, recognize revenue in the Pavement Management Program for funds received from Parkplace Apartments for mitigation on Northeast 79th Street for resurfacing of roadway (\$10,000).

General (Fund 100) - \$1,071,783

Communications Division (\$215,100)

Carryover the Website Redesign project's unspent dollars (\$215,100) originally budgeted in 2009-2010; this balance will be recognized in the General Fund and then transferred to the Information Technology Fund to align the project expenses with the supporting revenue.

Fire Department (\$19,887)

On January 18, 2011, the Council approved a grant of \$12,006 through the Seattle-King County Department of Public Health/Emergency Medical Services (EMS) for senior injury prevention. Additionally, the Fire Department received a refund of \$7,881 from the Woodinville Fire Training Facility to be used to reimburse fire training costs.

Non-Departmental (\$125,000)

As mentioned above, \$125,000 will be carried over from the 2010 General Fund balance and transferred to the Community Events (\$75,000) and Arts Activity (\$50,000) Funds to assist in funding the City's Centennial Celebration per the discussion at the Public Administration and Finance Committee on October 11, 2011.

Planning Department (\$327,451)

Carryover the Energov project's unspent dollars (\$313,677) from the 2009-2010 budget. This balance will be recognized in the General Fund and then transferred to the Information Technology Fund to align the project expenses with the supporting revenues.

Additionally, reappropriate unspent funds (\$13,774) from the three percent (3%) technology surcharge on development permits that are earmarked for Planning Technology Surcharge Projects, consistent with prior years.

Police Department (\$367,348)

On May 5, 2009, the Council approved a grant of \$44,739 through the Edward Byrne Memorial Justice Assistance Grant (JAG) program to be used to prevent and control crime and enhance law enforcement programs related to criminal justice. This adjustment is recognizing the \$9,857 that was spent and reimbursed in 2011.

On July 7, 2009, the Council accepted funding (\$12,057) from the Recovery Act Byrne Memorial Justice Assistance Grant (JAG) program to support computer forensics investigations with additional training for staff. This adjustment is recognizing the \$6,971 that has been spent and reimbursed in 2011.

On May 3, 2011, the Council accepted the revised contract that amended the amount of state funds to a total of \$97,908 from the Greater Puget Sound Financial Fraud and Identity Theft Task Force (GPS-FFIT) Grant authorizing the employment and hiring of a part-time limited-duration crime analyst for the police department.

Additionally, the Police Department has received grants/reimbursements for the following:

- King County E-911 Program escrow (\$192,417) for support of three Dispatcher positions, as well as provide funds for the Dispatch Supervisor to attend the Association of Metropolitan Planning Organizations (AMPO) conference:
- Microsoft Matching Gifts Program (\$984) from Microsoft employees used toward community outreach efforts;
- King County Law Enforcement Agencies to participate in the Target Zero Teams Project to reduce the number of killed or seriously injured by impaired driving (\$23,171);

- Flagging for safe transportation through construction sites (\$30,522); and
- Washington Traffic Safety Commission (WTSC) for the reimbursement of driving under the influence (DUI), nighttime seatbelt enforcement and speed enforcement overtime (\$5,518).

Public Works (\$16,997)

Recognize revenue received from Redmond High School for mitigation work on signal improvements at Northeast 104th Street and Avondale Road Northeast (\$14,399); this revenue supports the equipment purchased and overtime labor to complete the improvements. Additionally, Public Works received an insurance reimbursement to cover City expenses incurred for repairing a light pole that was damaged on West Lake Sammamish from a motorist accident (\$2,598).

Tourism - Hotel/Motel Tax (Fund 131) - \$87,060

This adjustment is to formally recognize the difference between the actual and budgeted beginning fund balance to be used for new tourism grants in the 2012 Tourism Grant Program.

Transportation Capital Improvement Program (Fund 316) - \$5,329,625

On November 16, 2010, the Council approved an agreement with the Washington State Department of Ecology for a grant in the amount of \$442,625 to be used to construct green stormwater infrastructure (bioretention and porous pavement sidewalks) as part of the 185th Avenue Northeast Extension project, as well as monitor effectiveness of stormwater runoff treatment.

On July 19, 2011, the Council approved the acceptance of grant funding (\$400,000) from the Washington State Pedestrian and Bicycle Safety Program for the Transportation Improvement Program (TIP) 164th Avenue Northeast Rechannelization Project.

On August 4, 2011, the City received notification that Redmond was awarded \$3,372,000 in transportation funding from the Puget Sound Regional Council's Executive Board for the Redmond Way and Cleveland Street Project.

On November 1, 2011, the Council approved grant funding (\$824,500) from the Washington State Department of Commerce for a Local and Community Projects Program Grant for the Redmond Central Connector Phase I trail construction. This project designs and constructs 1.1 miles of 12-foot hard-surfaced trail along the former Burlington Northern Santa Fe railroad corridor between the Sammamish River Trail and Bear Creek Trail.

Recognize revenue received for mitigation work on a sidewalk located at Northeast 51st Street (\$3,500) and frontage improvements along 162nd Place Northeast (from Northeast 122nd leading down toward the intersection with Northeast 124th Street) from the Cooper development (\$275,000). Additionally, Avondale Crest development is giving \$12,000 for traffic mitigation located at Northeast 104th Street, eastbound approaching 184th Avenue Northeast, as part of the Neighborhood Traffic Calming Radar and Beacon project.

Stormwater Management Construction (Fund 406) - \$937,500

On October 18, 2011, the Council approved acceptance of grant funding (\$937,500) from the State of Washington Department of Ecology for design and construction of Southeast Redmond Regional Stormwater Pond D Project located on a portion of King County Transportation Maintenance, Division 1 Headquarters. The grant for Pond D was developed in collaboration with King County.

Information Technology (Fund 520) - \$528,777

As mentioned above, funds from the 2010 General Fund balance will be transferred to the Information Technology Fund to align the 2011 Website and Energov expenses with the revenue supporting the project, as well as align these projects with the other projects within the IT Strategic Plan.

IV. FISCAL IMPACT:

Adoption of this ordinance will increase the City's 2011-2012 Budget by \$8,345,378 to a total of \$541,693,055, as shown in Exhibit 1 of the Ordinance (see Attachment A).

V. ALTERNATIVES:

- 1. Adopt the ordinance as proposed.
- 2. Adopt with modifications recommended by Council.
- 3. Do not adopt the ordinance. The adjustments to the proposed funds will not be initiated.

VI. LIST OF ATTACHMENTS:

Attachment A: Ordinance: 2011-2012 Budget Adjustment Exhibit 1: Summary of 2011-2012 Budget Adjustments

Michael E. Bailey, Finance & IS Director

Approved for Council Agenda

John Marchione, Mayor

)ate

NON-CODE ORDINANCE

ATTACHMENT A

CITY OF REDMOND ORDINANCE NO.

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF REDMOND, WASHINGTON, AMENDING ORDINANCE NO. 2563, AS AMENDED BY ORDINANCE NO. 2600, BY MAKING ADJUSTMENTS TO THE CITY'S BUDGET, IN EXHIBIT 1

WHEREAS, the Finance Director has identified the need to make certain revisions to the 2011-2012 biennial City budget; and

WHEREAS, the City Council has reviewed the proposed adjustments to the budget and has determined that they should be made.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF REDMOND, WASHINGTON, DO ORDAIN AS FOLLOWS:

Section 1. Ordinance No. 2563 adopting the 2011-2012 biennial budget, passed by the City Council on November 30, 2010, and as amended by Ordinance No. 2600, is hereby amended to recognize grants, private contributions, reimbursements, and new revenue that have been received and awarded by the City; recognize and appropriate the difference between actual and budgeted beginning fund balances for the Humans Services and Tourism Funds; as well as approve reappropriations for Redmond's Centennial Celebration and technology projects.

Section 2. Severability. If any section, sentence, clause, or phrase of this ordinance should be held to be invalid

or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity of any other section, sentence, clause, or phrase of this ordinance.

Section 3. Effective date. This ordinance shall take effect five (5) days after passage and publication of an approved summary thereof consisting of the title.

	ADOPTE	D by	the	Redmond	City	Council	this		_ day	of
			, 20	011.						
						CITY	OF REDI	MOND		
ATTE	EST:					JOHN	MARCHI	ONE,	MAYOR	
MTCF	непле м.	MCGE	HEE, (CMC, CITY	CLERK		(SEAL) ·	
	ROVED AS			3, 3111	V		· ·		,	
	CE OF T			TORNEY						

FILED WITH THE CITY CLERK:
PASSED BY THE CITY COUNCIL:
SIGNED BY THE MAYOR:

PUBLISHED:

EFFECTIVE DATE:

ORDINANCE NO.:

EXHIBIT 1
Summary of 2011-2012 Budget Adjustments

Fund Number	Fund Name	2011-2012 Adopted Budget (Ord 2563)	Amendment 1 to Budget (Ord 2600)	Amendment 2 to Budget (Ord)	Revised 2011-2012 Budget
100	General Fund	145,953,910		1,071,783	147,025,693
011	Arts Activity	652,549		50,000	702,549
012	Parks Maintenance and Operations	3,235,340		15,000	3,250,340
013	Special Events	772,580		75,000	847,580
019	Human Services	1,368,699		24,030	1,392,729
020	Fire Equipment Reserves	4,043,057			4,043,057
021	Operating Reserves	7,586,283			7,586,283
027	Capital Equipment Reserve	5,115,989		129,853	5,245,842
030	Business Tax	9,067,266			9,067,266
035	Fire Levy Fund	6,758,079			6,758,079
036	Police Levy Fund	7,348,043			7,348,043
037	Parks Levy Fund	940,264			940,264
095	Parks CIP Maintenance	0	982,208		982,208
096	Transportation CIP Maintenance	0	7,233,747	96,750	7,330,497
099	General Government CIP Maintenanc	0	2,047,374		2,047,374
110	Recreation Activity	4,613,406			4,613,406
117	Cable Access	1,828,978			1,828,978
118	Operating Grants	3,925,576			3,925,576
122	Advanced Life Support	12,133,394			12,133,394
124	Aid Car Donation	412,907			412,907
125	Real Estate Excise Tax	4,656,000			4,656,000
126	Drug Enforcement	90,970			90,970
131	Hotel Motel Tax	675,938		87,060	762,998
140	Solid Waste and Recycling	1,406,827			1,406,827
230	Excess Levy	808,153			808,153
233	Debt Service	5,301,925			5,301,925
314	Council CIP	1,818,408			1,818,408
315	Parks CIP	17,890,468			17,890,468
316	Transportation CIP	27,241,659		5,329,625	32,571,284
317	Fire CIP	8,249,686			8,249,686
318	Police CIP	873,355			873,355
319	General Government CIP	13,497,811			13,497,811
401	Water/Wastewater Operations	68,855,981			68,855,981
402	Novelty Hill Water/Wastewater Op	13,711,666			13,711,666
403	Water CIP	10,474,814			10,474,814
404	Wastewater CIP	4,448,677			4,448,677
405	Stormwater Management Op	28,016,473			28,016,473
406	Stormwater Management CIP	42,490,352		937,500	43,427,852
407	Novelty Hill Water CIP	5,008,045			5,008,045
408	Novelty Hill Wastewater CIP	4,997,487			4,997,487
501	Fleet Maintenance	8,859,975			8,859,975
510	Insurance Claims and Reserves	2,707,692			2,707,692
511	Medical Self Insurance	22,397,785			22,397,785
512	Worker's Compensation Insurance	2,454,422			2,454,422
520	Information Technology	10,393,459		528,777	10,922,236
	Total	523,084,348	10,263,329	8,345,378	541,693,055

Notes:

Ordinance #2563 establishing the 2011-2012 budget was approved by Council on November 30, 2010.

Ordinance #2600 for compliance with GASB 54, City separated existing capital funds into capital construction funds and capital maintenance funds.