

**REDMOND CITY COUNCIL
PARKS AND HUMAN SERVICES (PKHS) COMMITTEE/
CITY COUNCIL SPECIAL MEETING SUMMARY**

Council Conference Room
15670 NE 85th Street, Redmond, Washington

Tuesday, March 1, 2011

Council:

Hank Margeson
John Stilin, Chair
Pat Vache
Richard Cole (*Attending Council Member*)

Staff:

Craig Larsen, Parks and Recreation Director
Jean Rice, Parks Senior Management Analyst
Brooke Buckingham, Senior Planner, Planning
Carolyn Hope, Senior Planner, Parks
B. Sanders, Senior Planner, Parks
Elizabeth Adkisson, Deputy City Clerk

Convened: 4:30 p.m.

Adjourned: 5:30 p.m.

Committee Chair, John Stilin, opened the meeting and overviewed the agenda; moving item “IV. Parks and Trails Commission Presentation” to the second item to be addressed.

Update from Human Services Commission

Human Services Commissioner Steve Daschle updated the committee on the Human Services Commission:

- very busy year in 2010; sworn in, budget recommendations;
- 2011 – focus on work plan; have identified three main goals:
 - 1) to have a better understanding of the needs and gaps of human services in Redmond;
 - 2) to determine how to engage, educate, and increase awareness of the human services needs in the community; and
 - 3) to make more informed decisions regarding human services investments in 2013;
- held commission elections:
 - John Ensley – Chair
 - Steve Daschle – Vice-Chair
- beginning February 2011 – focus on goal number one; gather data on needs and services provided (domestic violence and basic needs programs top items);
- review of the winter shelter program;
- collaborated with Bellevue Human Services to send out a survey to community organizations in order to track impact of budget cuts- results pending;
- will continue to perform community outreach to gather data at future events (Derby Days, etc.); and
- planning for Eastside Time Bank training.

General Discussion ensued regarding the time bank, the human services allocation goal areas (prioritization), and the surveying of the community to identify Redmond human services needs.

Councilmember Cole questioned when a joint meeting of the Council and Commission should be scheduled; commissioner Daschle advised they will discuss this at the next commission meeting; proposed date near the end of Spring/early Summer 2011.

Councilmember Vache mentioned that the Eastside Human Services Forum quarterly meeting at United Way is coming up soon; any questions for United Way should be sent to Councilmember Vache, Brooke Buckingham, or Colleen Kelly prior to the meeting.

Parks and Trails Commission Presentation

Parks and Trails Commissioner Mary Bourguignon updated the committee on the Parks and Trails Commission:

- have developed a slide show and handout to present at community meetings to acquaint people with Redmond Parks and Recreation; “Let’s Plant a Seed” presentation;
- will gather feedback from the community in regards to what citizens would like to plan for in the future via the presentation and accompanying survey, and will bring back results to the Council;
- goal: to determine the priorities of the community regarding Redmond parks and recreation; and
- will continue gathering data through the Spring/Summer 2011; will have a booth at Derby Days 2011.

General discussion ensued regarding education of citizens regarding options and costs, outreach avenues, and survey questions (possible rephrasing of questions; addition of more information; cost of services).

Councilmember Myers requested a copy of the presentation; Mr. Craig Larsen, Parks and Recreations Director, to send out to Council Members.

City Option for Community Development Block Grant (CDBG) Consortium Participation

Ms. Brooke Buckingham, Senior Planner, presented information on the City option for CDBG Consortium participation:

- current – have been part of King County consortium; current interlocal agreement expires this year (2011);
- Redmond population is now over 50,000; two options for future participation:
 - 1) maintain status quo;
 - 2) can become a direct entitlement city or joint agreement city;
- HUD determination expected: July 2011;
- staff recommendation –joint agreement city; and
- participation determination requires Council approval; scheduled for May 2011.

General discussion ensued regarding advantages/disadvantages of both options.

Ms. Buckingham updated the Committee regarding the Human Services Commissioner terms:

- three terms end in 2011;
- two commissioners will sign on for another term;
- one position will be open;
- there has been discussion regarding having a youth advocate on the commission; two youth members of RYPAC are interested in the position;
- staff will bring recommendation to Council regarding position in March/April 2011.

General discussion ensued regarding having a youth advocate on the Commission, terms of their involvement, and whether any change is needed to the enacting ordinance.

Bike Jump Development

Ms. Carolyn Hope, Senior Parks Planner, updated the committee on Bike Jump Development:

- consultant plans at 60 percent complete;
- available for review on City website;
- to develop design guidelines (to accompany permit application and design plans);
- plans include: jump standards, pictures, elevated trail, examples of bike parks around the country;
- final plans to be completed in May;
- to Council for approval in May/June;
- builder training workshops (train volunteers and staff); three-part training (must attend all three):
 - first session: June 18/19;
 - second session: July;
 - third session: August;
- proposed bike jump opening date: August 20, 2011.

General discussion ensued regarding training sessions, ongoing communication with neighbors, having t-shirts given to those who have been officially trained to maintain the grounds, a succession plan for continual training, and staff monitoring of the program and maintenance.

Smith Property Clean-Up

Mr. Larsen updated the Committee on the Smith Property Clean-Up:

- property purchase complete; consisting of five acres;
- the Smith family will live on the property until March 8, 2011; they will have until March 28, 2011, to remove all possessions;
- staff clean-up, preservation and protection work will take place from March 28, through June 28, 2011;
- park will be open to the public (in some capacity) in Summer 2011; and
- neighborhood community involvement to be planned.

General discussion ensued regarding the current house structure on site and future use.

Perrigo Park Consultant Agreement

Ms. B. Sanders, Senior Parks Planner, reported on the Perrigo Park Consultant Agreement:

- design has been complicated (related to King County Novelty Hill Road project); amendments to contract necessary - will be before Council on March 1, 2011, for approval; and
- amendment to the scope of work includes design changes to the two driveways into the park; will require additional work/studies/etc.

General discussion ensued regarding the annexation of this piece of property, location of newly proposed driveways, and associated King County adjustments to the area.

Miscellaneous

Councilmember Pat Vache questioned whether the structures at Juel Park are open for use. Mr. Larsen reported they are currently being used for small things, King County permits are required for larger uses; also, there are questions regarding the sewer; future use considered – daycare/school; this will eventually be before Council for approval.