Existing Stormwater Infiltration System Assessment SCHEDULE

Assessment Form and Instruction sent out to system owners (approx 100)

March 2010

Owner Completes Assessment
Due **before**
Aug 3, 2010 or Feb 3, 2011

To be determined by owner – no later than Feb 3, 2011
Incentives for early completion

City reviews submitted assessment for completeness
Incomplete assessment will be returned to the owner

City will issue Voucher Letter for Complete assessment
City completes review of assessment and schedules meeting with owner.

60 Days City review time

Meeting conducted with owner to review assessment and determine potential system modifications. There may be a series of meetings depending on the complexity of the facility/operations

City schedules meeting. Owner may need Professional Engineering Assistance starting at this point

City issues Authorized Work Letter with required actions and schedule for completion

Appeal process available to Owners

Owner meets with City to propose changes and prepare initial design concepts for review and approval by City

Additional Meetings as necessary

Owner initiates BMPs not requiring permits. Owner submits permit application to Development Services.

BMPs per schedule in letter. Owner and contractor to complete design for modifications and submit for construction permits. Timeline is dependent on complexity of project and Authorized Work schedule.

Permit review process and permits issued

15-30 days Simple, small Clear & Grade Permit
30-45 days, Complex, Clear & Grade Permit **

Owner completes construction of modifications, BMPs, as-builts submitted by owner, work inspected by City

2011 through 2015

Owner submits documentation and City processes Incentive Voucher

** Contact Development Services for review time for other permits

Ver. 110410