

**REDMOND CITY COUNCIL
PARKS AND HUMAN SERVICES (PKHS) COMMITTEE/
MEETING SUMMARY**

Council Conference Room
15670 NE 85th Street, Redmond, Washington

Tuesday, May 6, 2014

Council:

Byron Shutz, Chair
David Carson, Member
Hank Myers, Member
Hank Margeson (*Attending councilmember*)

ARCH:

Arthur Sullivan, Program Manager

Staff:

Craig Larsen, Parks Director
Colleen Kelly, Assistant Director of Community
Planning
Carolyn Hope, Parks Planning and Cultural Arts
Manager
Alaric Bien, Senior Planner
David Shaw, Assistant Planner
Dave Tuchek, Parks Maintenance and Operations
Manager
Cheryl Xanthos, Deputy City Clerk

Convened: 4:30 p.m.

Adjourned: 5:30 p.m.

Committee Chair Byron Shutz called the meeting to order, reviewed attendance, and overviewed the agenda.

Dedicated Winter Shelter – Arthur Sullivan, ARCH

Ms. Colleen Kelly, Assistant Director of Community Planning, stated that the current model for winter shelters is focusing on keeping the shelter open during the cold months. The difficulty is finding a location. The Sound Transit Maintenance Facility in Bellevue may be available for next winter. Mr. Arthur Sullivan, A Regional Coalition for Housing (ARCH) Program Manager, stated that the community has provided a lot of help that enables the shelter to remain open for four months; however, the need is for a long-term, dedicated space that provides daytime services, outreach, and can be used as an emergency shelter. More community and capital support is needed to allow the shelter to stay open for a longer period of time. Mr. Sullivan inquired of the committee if there are community members to be approached about the winter shelter, before any decisions are made.

General discussion ensued regarding building and zoning code upgrade costs; regulatory issues; and important location aspects.

CDBG Joint Interlocal Agreement with King County

Mr. Alaric Bien, Senior Planner, stated that the Community Development Block Grant (CDBG) Interlocal Agreement with King County needs to be renewed every three years. The current agreement will terminate at the end of 2014. The one major change to the agreement is the

amount that goes to the Countywide Home Repair Program has decreased from 25 percent to 20 percent, allowing Redmond's capital amount to increase by five percent. The agreement has been reviewed by attorneys for both King County and the City of Redmond. This item will be brought to the full Council on June 17, 2014.

General discussion ensued regarding control of the funds.

2015-16 Funding Cycle Update

Mr. Alaric Bien, Senior Planner, provided an update on the Human Services funding requests. The application period was closed on April 23, 2014. Redmond and 15 other cities received a total of 200 applications for funding requests totaling \$16 million. Redmond received 71 applications asking for a total of \$1.3 million, including 21 requests for new programs. The budget for these programs is approximately \$790,000.

General discussion ensued regarding the proportion of requests funded and the timing for recommendations from the Human Services Commission.

Park User Counts

Mr. David Shaw, Assistant Planner, provided a presentation on the park user counts. He has been collecting data since March 2014 on park users to capture what kind of park use is happening outside of the programs. The data being collected is day of week, time of day, and amount of people. This information will help track trends. The goal is to collect non-program park user data to quantify performance measures, and to inform the level of service methodology. The equipment uses an infrared beam that goes across the entrance of the park. A person is counted when they break the beam. Focusing on neighborhood parks, the counters are located at Anderson, Grass Lawn, Perrigo, Spiritbrook, Cascade View, Meadow, and Viewpoint. The outreach component uses a poster and a website to inform the public about the program.

General discussion ensued regarding park use late night/early morning; accuracy of the counters; and multiple entrances to the parks.

Redmond Central Connector Phase II Grant Application

Ms. Carolyn Hope, Parks Planning and Cultural Arts Manager, stated that the Transportation Department and the Parks Department are collaborating on a grant application for Phase II of the Redmond Central Connector. The Puget Sound Regional Council has a King County project evaluation for non-motorized set aside money. The grant application for \$2.8 million is due tomorrow. The project can be scaled back if necessary. The initial scoring for the grant application will be May 23, 2014. A consultant contract amendment will be coming to the full Council to include the final design.

Bike Park

Ms. Carolyn Hope, Parks Planning and Cultural Arts Manager, stated that permits have just been approved for the bike park and construction will begin this summer. An amendment will be

requested, in the amount of \$171,000, to cover construction and a supplement to the contract with Hilride.

General discussion ensued regarding capital budget funding; work weekend; reallocation of dollars; and placing this item on the agenda under New Business.

Park Naming/Park Donations

Mr. Craig Larsen, Parks Director, reminded the committee of the adopted policies for park naming. The resolution adopted in 1991 states to approach naming cautiously, lists criteria, and provides a cooling off period after the death of an individual. The Parks and Trails Commission will make a recommendation for a name and the Council makes the final decision. No money can be donated to a park “in memorial”.

Parks Operations Update

Mr. Dave Tucheck, Parks Maintenance and Operations Manager, provided an update of the significant projects over the last 12 months:

- Haida House roof replacement.
- Artificial turf replacement at Grasslawn Park.
- Upgrade arena at Farrel McWhirter Park.
- Red Barn upgrade for storage of tack for ponies at Farrel McWhirter Park.
- Resurface sports courts at Grasslawn Park and Perrigo Park.
- Tennis court fence extension and pathway improvement at Grasslawn Park.
- Stake project in the Downtown Park.
- Painting of the trestle on the Redmond Central Connector.
- Curb removal at the Grasslawn Park parking lot.

Three projects are coming up in 2014-2015: resurfacing the basketball court at Hartman Park; building removal at NE Redmond Park; and building the bike park.

Recreation Buildings Master Plan

Mr. Craig Larsen, Parks Director, stated that the Recreation Buildings Master Plan will be brought forward for Council action. Members of the Council can ask questions and ask for clarifications before that happens.