

**REDMOND CITY COUNCIL
PARKS AND HUMAN SERVICES COMMITTEE MEETING**

Council Conference Room
15670 NE 85th Street, Redmond, Washington

Tuesday, April 6, 2010
4:30 p.m.

Convened: 4:29 p.m.

Adjourned: 5:29 p.m.

Council:

Hank Margeson
John Stilin, Chair
Pat Vache
Richard Cole (*Attending Council Member*)

Staff:

Colleen Kelly, Human Services Manager
Carolyn Hope, Senior Planner, Parks
B Sanders, Senior Planner, Parks
Sarah Stiteler, Senior Planner
Elizabeth Adkisson, Deputy City Clerk

MEETING SUMMARY

Chair John Stilin opened the meeting and stated that item III, Discussion re: Potential Human Services Locations for future meetings would be addressed at the end of the agenda, as time allows.

ARCH Interlocal Agreement

Ms. Sarah Stiteler, Senior Planner, stated that the ARCH (A Regional Coalition for Housing) Interlocal Agreement would be before Council for approval at the regular meeting on Tuesday, April 20, 2010. The agreement was presented and reviewed previously at the February 2010 Parks and Human Services Committee meeting, and the December 2009 Planning and Public Works Committee meeting. Ms. Stiteler solicited any further comments on the proposed agreement from Councilmembers; none were offered.

Neighborhood Schoolhouse (NSH) Update

Ms. Colleen Kelly, Human Services Manager, updated the committee on the Neighborhood School House program:

- History:
 - the project was developed by City of Redmond Staff;
 - originated as 'Breaking the Boundaries';
 - Redmond-centric;
 - provides a link to community from within school;
 - provides enrichment activities:
 - before school activities: 'Donuts for Dad, Muffins for Mom';
 - lunch buddies;

- after school activities (academically focused, as well as fun); and
- ‘Free, Fantastic, Family Fun Nights’
- Current funding sponsor – Friends of Youth – looking to get out of contract;
- NSH advisory board looking to transition to a new provider;
- Key concern is to maintain the integrity of the program;
- Two possible new sponsors considered:
 1. Youth Eastside Services – had been a prior sponsor, opted out; and
 2. YMCA – has similar programs, however, the directive/constraining rules of the YMCA was of some concern;
- One idea considered was for the Parks Department to operate the program (and have the funding transfer into the Parks fund)- not a preferable option (maybe a fall-back option in the future);
- YMCA determined to be the most preferable sponsor; in meetings with the Y, it was determined that the program would stay as is, and would not be subject to the typical Y rules and constraints;
- Friends of Youth is currently contracted to provide service through 2010, however, the agency would like to end the contract with the end of the school year (June 30, 2010)/agency fiscal year; the current plan is for Friends of Youth to subcontract with the YMCA from July to December 2010; and
- For future funding support, the YMCA plans to submit an application through the multi city process currently underway. Because the timeline is very short, the program is very Redmond-centric, and the YMCA does not have direct experience operating Neighborhood Schoolhouse, Human Services staff seeks Council feedback regarding the possibility of extending the deadline for the YMCA application and/or considering their application separate from the regular process.

General discussion ensued regarding the past processing of funds for this program (through the HS funding allocation process), the nature of the funding (from general fund – set aside specifically for this program), and whether additional providers should be researched. Ms. Kelly advised that per the committee’s discussion, she will advise the YMCA to apply following the guidelines of the current HS Funding allocations process and deadlines.

Update Re: Parks Grants

Ms. B Sanders, Senior Parks Planner, updated the committee on two grants from Recreation and Conservation Office (RCO) that Parks is interested in applying for:

1. Grant funding for BNSF rail acquisition – would like to ask for grant funding in the amount of \$1 million to help pay for the acquisition; if granted, would move \$1 million of previously set aside monies into future BNSF trail corridor projects; and
2. Grant funding for property acquisition – to be discussed in Executive Session, at a future City Council meeting.

General discussion ensued regarding the guidelines for utilization of the grant monies in regards to the BNSF rail acquisition and projected application ranking.

Ms. Sanders also stated that approval of the NE Neighborhood Park Master Plan would be before council for approval at the regular meeting on Tuesday, April 20, 2010.

BNSF Rail Corridor

Ms. Carolyn Hope, Senior Parks Planner, stated that the Parks department staff will be following up with Council in regards to the March 30, 2010, GNP study session presentation; specifically addressing track usage, funding for the project/RIF funding, clarification on environmental requirements, freight usage, rail banking terms, and rail maintenance. Staff is continuing to seek more information from GNP on the following staff and Council questions:

- confidentiality agreement;
- status of passenger service on this line proposed to begin as early as June 2010; and
- the definitions of ‘commuter’, ‘passenger’, and ‘excursion service’ in relation to rail usage.

Ms. Hope stated that staff will bring answers back to City Council by the end of April.

Ms. Hope presented a Request for Qualifications (RFQ) in regards development of a BNSF Rail Corridor Master Plan, which includes:

- project overview;
- proposed timeline;
- due date/time for submission (3 p.m., Thursday, April 15, 2010);
- optional informational meeting notice (Monday, April 5, 2010, 3 p.m.);
- response requirements and format;
- selection and award terms (evaluation criteria); and
- scope of work.

General discussion ensued regarding timeline for project and how it aligns with corresponding project timelines, boundaries of study areas (two), pedestrian access on tracks, and proposed locations of trails and stations.

Ms. Hope advised the contract for selection of consultant for the development of the BNSF Rail Corridor Master Plan should be before council for approval within the next six weeks.

Discussion Re: Potential Human Services Locations for Future Meetings

General discussion ensued regarding current city of Redmond human services providers and possible locations for future Parks and Human Services Committee meetings. Possible location/programs included: Eastside Baby Corner, Eastside Legal Assistance Program, Elder Adult Day Services Program, Friends of Youth, and Youth Eastside Services. Members of the Committee expressed a preference for visiting Youth Eastside Services. Ms. Kelly will follow up with scheduling a visit for an upcoming PKHS meeting.