# REDMOND CITY COUNCIL PARKS AND HUMAN SERVICES COMMITTEE MEETING

Council Conference Room 15670 NE 85<sup>th</sup> Street, Redmond, Washington

Tuesday, February 2, 2010 4:30 p.m.

Convened: 4:28 p.m. Adjourned: 5:21 p.m.

**Council:** Staff:

Hank Margeson Craig Larsen, Parks Director

John Stilin, Chair

Colleen Kelly, Human Services Manager
Pat Vache

Brooke Buckingham, Senior Planner

Richard Cole (Attending Council Member)

Hank Myers (Attending Council Member)

Carolyn Hope, Senior Planner, Parks
Sarah Stiteler, Senior Planner

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Elizabeth Adkisson, Deputy City Clerk

Mayor:

John Marchione ARCH:

Arthur Sullivan, Program Manager

#### **MEETING SUMMARY**

Chair John Stilin opened the meeting, introduced the attendees, and upon hearing no objections, moved ARCH-Trust Fund Recommendations to the top of the agenda.

#### A Regional Coalition for Housing (ARCH) – Trust Fund Recommendations

Ms. Sarah Stiteler, Senior Planner, stated that two items will before Council for adoption at the Tuesday, January 16, 2010, regular meeting – approval of the ARCH Fall 2010 Housing Trust Fund Allocations and approval of the 2010 ARCH Work Program and Budget; and introduced Mr. Arthur Sullivan, ARCH Program Manager, who updated the Committee on ARCH items:

## 2010 ARCH Work Program and Budget:

- the Interlocal Agreement provides that all participating City Councils sign off on the work program and budget prior to ARCH board approval;
- the contributions for 2010 are the same as 2009; and
- the work program specifically addresses items in Redmond including affordable units programs, ongoing works, and assistance with: the Bear Creek Neighborhood Plan, the innovative housing ordinance and the Comprehensive Plan joint needs assessment with all local cities.

ARCH Fall 2010 Housing Trust Fund Allocations:

- summarizes current projects and funding recommendations;
- the funds have been set aside in 2009 and earlier;
- projects of note:
  - o new construction item a homeless and low income housing property in Totem Lake (Kirkland), with 60 units, providing services for families; has received funding from the State and King County; Kirkland is very supportive of the project; and construction could begin immediately upon approval;
  - o group homes for the disabled two new homes to be developed in Northern King County in order to create a range of housing options for the disabled; locations to be spread out over the northern eastside cities;
  - O Down Payment Assistance Program for first time buyers, has been funded for the past two years, all funds allocated, trying to get to a point of self-sustainability for the project (almost there), goal is to provide 12 loans a year.

General discussion ensued regarding the use of Community Development Block Grant (CDBG) funds for the down payment assistance program, tracking and monitoring of funded projects, and the status of the Hopelink property.

Mr. Sullivan also updated the committee on possible changes to ARCH contract administration:

- currently each involved city must complete a contract for each funded project;
- would like to streamline the process so only one contract is required;
- the City of Bellevue would expand their role in ARCH to become the contract administrators;
- each participating City in a contract would have their own allocation account, would notify Bellevue when to release funds to a specific project, Bellevue would transfer the money to a specifically created project account, Bellevue would sign off on the contract;
- there are no other changes to how Councils are involved in the process, and any repayment on projects would be divvied out accordingly and deposited into each donating cities account:
- the proposed change should save enormous amounts of time and money in the ARCH contracting process; and
- in addition, ARCH would like to add language to the Interlocal which creates the opportunity for the expansion of ARCH to include the Sno-Valley Cities in the future, if they are interested in joining.

Ms. Stiteler stated that these changes are not up for approval at this time, but will be coming forth in the near future, as the Interlocal Agreement requires re-approval in 2010. General discussion ensued regarding compensation for Bellevue's contract administration, the current contract routing process, and procedure for approval of changes to the Interlocal Agreement.

#### **2010 – 2011 Work Plan**

Councilmember Stilin presented the committee with a DRAFT 2010 Work Plan, compiled with assistance from staff:

#### **First Ouarter:**

PARCC Plan
Derby Days Update
Metropolitan Park District Briefing
Percent for Arts Ordinance
Public Art Selections (Idylwood Park)

#### **Second Quarter:**

PARCC Plan RYPAC Youth Summit Juel Park Improvements Economic Development Study

#### Third Quarter:

Levy Program Updates Juel Park Partnership Programs/Community Garden Tour

#### Fourth Quarter:

Parks and Recreation Annual report Arts Annual Report

Ms, Colleen Kelly added that various Human Services items will need to be added, specifically regarding the funding allocations process, long range planning, Human Services updates to the Comprehensive Plan, and meetings with the Human Services Commission.

Councilmember Pat Vache requested that the Eastside Human Services forum be added to the list, stating that it was on the work plan for 2009, but was not addressed.

Mr. Myers suggested a Poverty Simulation exercise be added to the work plan.

Mr. Cole requested follow-up from Staff and the Committee Chair regarding citizens in the Grass Lawn Park neighborhood, who had concerns over park noise and lighting. Mr. Larsen confirmed staff follow-up.

General discussion ensued regarding the Percent for Arts Ordinance, the quarterly arrangement of the work plan, and PARCC Plan updates. Councilmember Stilin requested that any additional items be sent to him for addition to the work plan; and he is hoping to present a final work plan for Council approval at the regular meeting on Tuesday, February 16, 2010.

### **Committee Meeting Locations**

The committee discussed the pros and cons to holding the Parks and Human Services Committee meetings at locations other than City Hall. The committee supported the continuation of visiting Redmond Parks, Recreation and Human Services facilities. Staff will work with Committee Chair Stilin to finalize locations, and add to the 2010 work plan.

## PARCC Plan - Follow Up to Council Study Session

Mr. Larsen queried whether the Councilmembers had any questions in regards to the PARCC Plan, as distributed. Hearing none, Ms. Hope reviewed the DRAFT PARCC Plan public comment period meeting schedule:

#### **Upcoming Commission Meetings:**

- Presentation to Parks and Trails Commission and Arts Commission and Pedestrian/Bicycle Advisory Committee
   February 4, 2010, 6:30 pm and 7:00 pm
   Council Conference Room and Trestle Room, City Hall
- Presentation to Planning Commission February 17, 2010, 7:00 pm Council Chambers, City Hall

## **Upcoming Public Meetings on Draft PARCC Plan**

- Community Advisory Committee February 10, 2010, 7:30 to 9:00 am Council Chambers, City Hall
- Public Meeting February 11, 2010, 6:30 pm Council Chambers, City Hall
- Citizens Workgroup February 18, 2010, 6:30 pm Council Conference Room, City Hall

General discussion ensued regarding the presentation to the commissions (to be the same as was presented to the Council at the January 26, 2010, study session), collaboration with the Chamber of Commerce, and schedule for finalization of the plan.