SO BAZAAR

NIGHT MARKET

MUSIC
EATS
ARTS
MAGIC

EATS & MARKETPLACE APPLICATION
Deadline: June 9, 2014

Thursdays - August 7, 14, 21 - 5:30-9:30pm
Redmond Central Connector, Outdoor Urban Site, Leary Way and 161st

REDMOND.GOV/SoBazaar

Where Magic Happens ~ So Bazaar Night Market, an imaginative platform for local artists, artisans, chefs, & entertainers. Promotes downtown Redmond as a viable commercial and creative destination. Meets the challenge of sustainably increasing cultural arts. Builds community in younger, diverse and international downtown population.

EATS & MARKETPLACE RATES

EATS: No fees, but EATS food trucks are responsible for all necessary health department fees and permits.
MARKETPLACE: Booth fees of $25/one night OR $50/three nights. Collected after acceptance to night market.

NOW, LET'S TALK ABOUT YOU

NAME _____ EMAIL _____ PHONE _____

WHAT ARE YOU ABOUT? _____

WHERE DO YOU GET MAIL? STREET _____ CITY _____ ZIP _____

HOW WILL YOU ADD TO THE MAGIC OF SO BAZAAR? (DISPLAY, BOOTH, ETC.) _____

_____

_____

CALENDAR

Application Deadline: 6.9.14
Application Confirmed: 6.16.14
$/Insurance Due: 6.30.14
Cancellation Deadline: 7.31.14

Rain or Shine, the MAGIC happens!

ELECTRICIITY PROVIDED

Check any equipment that will be used

- ☐ Generator (must be 80 decibels or less)
- ☐ Propane (must conform with fire dept code)
- ☐ BBQ
- ☐ Electricity (please indicate what equipment, amps/watt, and voltage per unit)

APPLICATION MUST INCLUDE:

☐ Your Autograph ☐ Portfolio & Photos (See Selection Criteria section)

PLEASE EMAIL OR MAIL COMPLETED APPLICATION TO:

EMAIL nwiebe@redmond.gov

MAIL 16600 NE 80th St, Redmond, WA 98052, Attention: Nicole Wiebe

By autographing, you acknowledge, understand, and agree to abide by all the guidelines, criteria, and Indemnity and Waiver terms described in the criteria and requirements.

AUTOGRAPH _____ DATE _____

Eats Expert: Nicole Wiebe • 425-556-2395 • nwiebe@redmond.gov
Marketplace Master: Jessica Rubenacker • 425-556-2367 • jarubenacker@redmond.gov

SELECTION CRITERIA

Applications will be evaluated and juried , although some vendors will be invited at the discretion of the Night Market. Strong applications exhibit UNIQUENESS, QUALITY and BOOTH PRESENTATION – Where Magic Happens! Vendors should strive to enhance the experience by providing high-quality products and services that target a culturally diverse demographic, and provide a visually interesting booth by presenting goods, and services, in an appealing way.

Applications should include a portfolio and photos, and will be evaluated and judged by the following criteria:

- Will provide unique, specialty, or artisan goods and services.
- Quality - Will have experience creating and delivering high-quality goods and services.
- Customer Service – Will demonstrate a track record of developing local customers.
- Visual Interest – Will provide photos demonstrating experience presenting goods and services in an appealing way.
- EATS Vendors: Food should be high quality, tasty and easy to eat. Provide menus and prices.
- Criteria: Location of business, submission date, reputation, experience, booth appearance, past history.
- Preference given to vendors who commit to all three market dates, August 7, 14, 21.
- Past participation with other City of Redmond events does not guarantee acceptance.
- Upon acceptance, a copy of Certificate of Insurance is required.
- So Bazaar Night Market reserves the right to refuse any application or withdraw acceptance, in which case the vendor booth fees will be refunded in full.
- PAYMENT: Checks payable to City of Redmond. To pay by VISA/MC call 425-556-2395.

BOOTH REQUIREMENTS

- Vendors must stay within the booth space, including, side awnings, walkways etc.
- One (1) tent and one (1) 6ft. table, cover and skirt provided.
- Food trucks will operate within the vehicle, no tent provided.
- Space allocation: MARKETPLACE vendors – 10'x10'
- Locations are pre-determined, ensuring consideration that similar business types are spread throughout the space, space constraints, and power access. Location is non-negotiable. Booth locations are not disclosed in advance. Locations may be changed from week to week.
- Boxes and storage items will not be allowed in the view of the public. Vendors must present an attractive display.
- Any proposed changes to the Application's equipment and/or power information must be provided to Nicole Wiebe or Jessica Rubenacker, in writing by, July 31, 2014.

CHECK-IN/BREAKDOWN

- Check-in at the Information Booth upon arrival for site assignments, set-up instructions and questions during the event.
- Set-up: Thursday, August 7, 14, 21, 2pm – 4pm. Car access is limited and not guaranteed, be prepared to load on foot. Limited number of carts and dollies will be available.
- Breakdown: Vendors may begin breakdown at 9:30pm. No early departures. Early departure may result in 2015 application rejection.
- No storage options available.
- Leave No Trace. All booths, vehicles and vendor debris must be removed from the night market site by 11:30pm.

SIGNAGE

- Vendors must provide their own signage and/or banners. Signs must look professional. Handwritten signs are not allowed.

SECURITY

- Booth structure and contents, including inventory, are the sole responsibility of the FOOD TRUCK/VENDOR. Please do not leave valuables in your booth area. THE CITY OF REDMOND does not assume any responsibility for injury to persons, loss or damage to any property of the FOOD TRUCK/VENDORS, including theft, accidents, or acts of God.

RESTRICTIONS

Restriction violations may result in immediate removal from the night market site as well as denial of entry into any future events.

- Food Trucks/Vendors are not allowed to "rove" with their promotional messaging at any time.
- Staking of tents, pole banners, signage, or other equipment is not permitted.
- Alcoholic beverages, amplified music or speaking, and televisions are not allowed on site without prior written approval from night market
- Night Market reserves the right to restrict any activities that interfere with public access and/or Night Market programming.
- Vendors may not advertise outside of their booth space including use of rovers, flyers and sandwich boards.

CERTIFICATE OF INSURANCE

The VENDOR shall procure and maintain for the duration of the night market (including set up and breakdown) insurance against claims for injuries to persons or damage to property which may arise from or in connection with the performance of the work hereunder by the VENDOR, their agents, representatives, employees or subcontractors. VENDOR'S maintenance of insurance as required by the agreement shall not be construed to limit the liability of the VENDOR to the coverage provided by such insurance, or otherwise limit the CITY OF REDMOND's recourse to any remedy available at law or in equity. Any payment of deductible or self-insured retention shall be the sole responsibility of the VENDOR. The VENDOR shall provide a Certificate of Insurance and additional insured endorsement page(s) evidencing Commercial General Liability insurance written on an ISO occurrence basis form CG 00 01 and shall cover liability arising from premises, operations, property damage, independent contractors and personal injury and advertising injury, with limits no less than $1,000,000 combined single limit per occurrence and $2,000,000 aggregate.

THE CITY OF REDMOND, its officers, volunteers and agents shall be named as an additional insured on the insurance policy, as respects actions performed by or on behalf of the VENDOR and a copy of the endorsement naming the CITY OF REDMOND as additional insured shall be attached to the original Certificate of Insurance and provided to Nicole Wiebe no later than Sunday, June 15, 2014. The CITY OF REDMOND reserves the right to request certified copies of any required insurance policies. The VENDOR'S insurance shall contain a clause stating that coverage shall apply separately to each insured against whom claim is made or suit is brought, except with respects to the limits of the insurer's liability. The VENDOR'S insurance shall be primary insurance with respect to the CITY OF REDMOND and both shall be given thirty (30) days prior written notice of any cancellation, suspension or material change in coverage. Non-compliance may result in denial of participation.

INDEMNITY AND WAIVER

The APPLICANT shall indemnify and hold the CITY OF REDMOND and its agents, employees and/or officers, harmless from and shall process and defend at its own expense any and all claims, demands, suits, at law or equity, actions, penalties, loss, damages, or costs, of whatsoever kind or nature, brought against the CITY OF REDMOND arising out of, or in connection with, or incident to, the execution of this Agreement and/or APPLICANT'S performance or failure to perform any aspect of this Agreement; provided, however, that if such claims are caused by, or result from, the concurrent negligence of the CITY OF REDMOND, its agents, employees, and/or officers, this indemnity provisions shall be valid and enforceable only to the extent of the negligence of the APPLICANT; and provided further, that nothing herein shall require the APPLICANT to hold harmless or defend the CITY OF REDMOND, its agents, employees, and/or officers for damages or loss caused by the CITY OF REDMOND'S sole negligence. The APPLICANT expressly agrees that the indemnification provided herein constitutes the contractor's waiver of immunity under Title 51 R.C.W., for the purposes of this Agreement. This waiver has been mutually negotiated by the parties. The provisions of this section shall survive the expiration or termination of this Agreement.

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