

AM No. 10-020

TO: Mayor Marchione and City Council

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DATE: February 2, 2010

SUBJECT: STAFF REPORT: REDMOND CODE REWRITE: MISCELLANEOUS USES AND DEVELOPMENT STANDARDS 1 PACKAGES (L090380)

In January 2010, the Code Rewrite Commission completed review of the first two packages of the Redmond Code Rewrite: Miscellaneous Uses and Development Standards 1. The Code Rewrite Commission's reports on these packages were delivered to Council boxes on January 29, 2010, under separate covers.

REQUESTED DIRECTION

On February 2, 2010, staff will ask council members if there are particular issues they would like to discuss at the February 9 or 23, 2010, study sessions or questions to which staff can prepare responses to on either of these packages. A key question for council members to consider while reviewing these packages is whether the recommended drafts support the project's mission statement and principles (included as Attachment A).

An action of the Council on "resolve to adopt" these packages is anticipated at the March 16, 2010, meeting.

OVERVIEW AND BACKGROUND

The 2009-2011 Code Rewrite project commenced in January 2009 and will continue through 2010, with the goal of final adoption of a new zoning code by spring 2011. Phase I of the project included an evaluation of the existing RCDG, determined the scope of the rewrite, and developed a mission statement and four sets of guiding principles for the rewrite, including organization, regulations, permit review procedures, and zoning code update and adoption process.

The existing Redmond Community Development Guide (RCDG) has been divided into topic-based packages of code sections. Each rewritten section of code must be consistent with the mission statement and sets of guiding principles, as noted in the staff report for each package (provided as an exhibit to the Code Rewrite Commission Report).

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The Miscellaneous Uses package includes Adult Entertainment, Landfills (Filling of Land), Temporary Uses and Nonconforming Uses and Structures. The Development Standards 1 package includes Fences, Exterior Lighting Standards, Transportation Standards, Utility Standards, and appendices related to Construction Specification and Design Standards for Street and Access and Design Requirements for Water and Wastewater System Extensions.

The Code Rewrite Commission's reports on each of these packages summarize the key conclusions and recommendations of the Commission, as well as testimony received during the public hearings.

Please contact Jayme Jonas or Steven Fischer if you have any questions or comments prior to the meeting.

ATTACHMENTS

Attachment A: Redmond Code Rewrite Mission Statement and Principles

ATTACHMENT A

RCDG Rewrite Mission and Principles

Create a zoning code that:

- Improves clarity, conciseness, predictability and usability for residents, development professionals and the business community;
- Maintains the integrity of code concepts adopted over time by the City Council while utilizing new ideas where appropriate to achieve these concepts; and
- Implements clearly and effectively the goals, visions and policies of the Comprehensive Plan.

Principles for Code Organization

1. Group and consolidate regulations in a simple, logical, and efficient structure, and provide clear references to relevant code sections when they are separated from core information.
 2. Provide visual aids to guide the user and to explain the relationship between various sections of the document.
 3. Place basic regulations in obvious locations, outside of footnotes and other easy-to-miss places.
 4. Separate definitions, procedures, and regulations.
 5. Clearly identify when city-wide regulations apply and when unique regulations apply.
 6. Reduce complexity and eliminate excessive detail to make the code easier to use, navigate, and search.
2. Provide early notice, and opportunities for timely input corresponding to the land use action proposed.
 3. Ensure that decision-making timelines meet or are quicker than statutory requirements, without compromising opportunities for public input.
 4. Use an administrative review process for certain permits where there are clear approval criteria that ensure the City's goals and visions are being met.
 5. Describe the code's procedures clearly and succinctly. Use brochures and online information to help users understand the review processes.
 6. Consolidate multiple permits, related to a proposal to make the process more understandable and accessible.

Principles for Code Regulations

1. Carry out the Comprehensive Plan with a clear connection to adopted policies.
2. Convey expectations of quality clearly and succinctly with illustrations and examples.
3. Identify opportunities to promote sustainable development practices.
4. Provide flexibility and predictability within defined limits as a method of meeting the intent of regulations.
5. Use easily-understood language, with defined legal and technical terms where useful. Avoid multiple definitions of terms.
6. Clearly convey maximum development potential.

Principles for Permit Review Procedures

1. Incorporate legal review into the early stages of code revision.

Principles for Zoning Code Update and Adoption

1. Seek input from user groups and the larger community by ensuring clear communication, open conversation, and providing a variety of public involvement opportunities and formats.
2. Document public involvement and findings as decisions are made to provide transparency and accountability.
3. Ensure a clear understanding of the project scope as being limited to code rewrites that are consistent with the Comprehensive Plan.
4. Group formal consideration of regulations into similar subjects to allow interested parties to participate in the changes most relevant to them.
5. Commit to a process for code development, public review and decision-making that will enable the City Council to adopt the zoning code rewrite during the first quarter of 2011.