# PUBLIC WORKS DEPARTMENT
# ADMINISTRATIVE POLICY FEES

| **Administrative Policy** | **Fee/Charge** |
|---|---|
| Copies, standard or legal, per page | $0.15 |
| Copies, standard or legal, per page, when copying is outsourced | Actual Cost Incurred |
| The City reserves the right to outsource any copying job in excess of 50 pages, or which involves disassembling and reassembling significant numbers of files or documents in order to copy portions of said files or documents<br>(Resolution No. 1101) | |
| Horizontal Control Notebook | $505.43 |
| Miscellaneous maps: (Res. 828, 1990) | |
| 18x24 | $6.73 |
| 22x34 | $10.12 |
| 24x36 | $10.12 |
| 30x30 | $10.12 |
| 34x44 | $12.36 |
| (Resolution No. 1101) | |
| Plans and Specs (price varies - set by engineer for the project) | |
| Segregations (Local Improvement District Assessment) engineering and clerical costs | $637.58 |
| Six-Year Transportation Improvement Program Packet | $8.40 |
| Standard Specifications and Details for Public Works Construction | $49.67 per paper copy |
| Telecommunications Facility Lease Application | $2,529.87 |
| Telecommunications Franchise Application | $2,064.92 |
| Telecommunications ROW Use Authorization | $2,064.92 |
| Independent Concurrency Study and Supplemental Mitigation Analysis Fee * | $142.54 per hour |
| Vertical Control Notebook | $46.24 |

*A 3% technology surcharge will be applied in addition to the listed fee as authorized by Ordinance No. 2090, and extended permanently by Resolution No. 1162 on December 3, 2002. Fees established and adopted under Resolution 1364.

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| **Engineering/Transportation Review** | **Fee/Charge** |
|---|---|
| Review - Site Plan (All site plan combined) | $4,812.69 * |
| Review - Site Plan (Minor modification) | $2,878.29 * |
| Review - Transportation ROW Plan Minor | $608.14 * |
| Review - Transportation ROW Plan Only | $2,299.27 * |
| Inspection - Site Plan | $5,221.27 * |
| Inspection - Site Plan minor modification | $1,572.43 * |
| Inspection - Transportation ROW Plan Only | $4,865.14 * |
| Inspection - Transportation ROW Plan Minor | $486.52 * |
| Each additional Plan Review after first 2 reviews | $3,257.74 * |
| | |
| Review - Plat & Short Plat | $4,812.69* each project plus $76.59* per lot |
| Inspection - Plat & Short Plat | $4,673.95* each project plus $76.59* per lot |
| Review - Final Plat & Final Short Plat | $1,873.57 * |
| | |
| Commercial - New | $181.06 * |
| Multi-Family - New | $181.06 * |
| Mixed Use - New | $181.06 * |
| Detached Single Family Residential | $150.66 * |
| Bulkhead | $121.63 * |
| Cell Site | $121.63 * |
| Dock | $121.63 * |
| Pools | $60.81 * |
| Retaining Walls | $120.25 * |

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** By Resolution 1306, the Council eliminated the "Traffic Modeling for Concurrency Testing" fee in favor of this new hourly fee, effective September 15, 2009, to compensate the City for staff time expended. Fees established and adopted under Resolution 1364.

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| **TITLE 10 - Vehicles and Traffic** | **Fee/Charge** | **Municipal Code Reference** |
|---|---|---|
| Special event permit | $129.46* | 10.60.030 |
| Performance deposit of 150% of estimated special event permit fee (refundable) | | |

**TITLE 12 - Streets and Sidewalks**

| | | |
|---|---|---|
| ROW Use Permits | | 12.08.060 |
| Surface Improvements | $425.70* plus $121.63* per hour > 3.5 hours | |
| Underground Improvements: | | |
| In the Roadway | $486.52* plus $121.63* per hour > 4.0 hours | |
| Outside of the Roadway | $364.89* plus $121.63* per hour > 3.0 hours | |
| Miscellaneous | $121.63* plus $121.63* per hour > 1.0 hours | |

Note:

1. The basis for the proposed fee is User Fee Report findings as modified by Engineering Staff.
2. Recommendations have been reviewed and approved by the Public Works Committee.
3. The current City ordinance provides for a 5% of construction cost charge in addition to permit fees for above average development projects. A new ordinance will also provide for recovery of costs to administer above average development projects.
4. For all underground improvements where existing pavement is cut, an additional fee will be charged based on the size of the cut or mitigating measures as agreed upon by the Public Works Department.

| | | |
|---|---|---|
| Review of Alternative Impact Fee Calculation Proposal | $486.52 | |
| Street Assessment Reimbursement Agreement application | $2,067.68 | 12.10.070 |
| Miscellaneous After Hours - Minimum | $486.52* plus $121.63* per hour > 4.0 hours | |
| Recording Fee | County Fee | |
| Miscellaneous Requests | $121.63 | |

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