Planning Commission Rules Update
1/22/14

EXCERPTS FROM REDMOND MUNICIPAL CODE

Title 4
BOARDS, COMMISSIONS, AND COMMITTEES

Chapter 4.10
GENERAL PROCEDURES

Sections:

4.10.010 Applicability of chapter.
4.10.020 Creation/termination.
4.10.030 Appointment, removal and vacancy.
4.10.040 Qualification of board members.
4.10.050 Term of service.
4.10.060 Compensation and reimbursement.
4.10.070 Quorum.
4.10.080 Meetings.
4.10.090 Officers.

4.10.010 Applicability of chapter.
(A) Each board, commission, or committee created by the Council shall be governed by this chapter unless otherwise provided by ordinance, or rules of procedure, as allowed by the ordinance of the board. For purposes of this chapter, the terms “board,” “commission,” and “committee” have identical meanings.

(C) All committees and boards, whether temporary or not, shall comply with the relevant provisions of the code and each board’s respective rules of procedure, if allowed by ordinance, and shall abide by the rules of procedure as outlined in the most current edition of Robert’s Rules of Order, Newly Revised. (Ord. 2581 § 3 (part), 2011).

4.10.070 Quorum.
(A) All meetings shall be conducted in accordance with the current edition of Robert’s Rules of Order, Newly Revised.

Chapter 4.43
PLANNING COMMISSION

Sections:

4.43.010 Purpose.
4.43.020 Authority and duties.
4.43.030 Composition.
4.43.040 Public hearings.
4.43.050 Appointments and qualifications.
4.43.060 Term of office.
4.43.070 Vacancies.
4.43.080 Removal.
4.43.090 Rules.
4.43.100 Staff services.
4.43.110 Conflict of interest.
4.43.120 Quorum and voting.

4.43.040 Public hearings.

The Commission shall hold public hearings as required in RZC Chapter 21.76, Review Procedures. The Commission may hold additional hearings and meetings as it sees fit to conduct its business. (Ord. 2588 § 2 (part), 2011).

4.43.090 Rules.

The Commission shall adopt rules for the transaction of its business. The rules shall provide, but not be limited to, the date, time, place and format of regular meetings and hearings; a record of proceedings, reports, studies, findings, conclusions and recommendations; election of a Commission Chair and Vice Chair to a one-year term each; and a procedure for handling citizen proposals and requests for plan preparation or modification. The rules of the Planning Commission shall be approved by the City Council and kept on file with the Planning Department. (Ord. 2588 § 2 (part), 2011).