



City of Redmond Human Services Commission
Meeting Summary
Tuesday, November 12, 2013
6:30-8:30 pm

Members Present: Valerie Bays, Steve Daschle, Jason Dick, Lynn Fleshman, Carolyn Mansfield

Staff Present: Brooke Buckingham, Alaric Bien

Public Comment: There was no public comment.

October Meeting Summary: Approved

Updates from Commissioners:

- Update on joint meeting with Bellevue Human Services Commission, which had a panel of reps from King County and agency staff to talk about the impact of the Family Homelessness Initiative.
- Brief update on library encampment situation.
- Valerie is still working to see if Microsoft would host as screening of American Winter.
- Lynn will check with Meadowbrook church to see if they could host.

Updates from Staff:

- The men's winter shelter has been sited at the old International Paper facility on 120th Ave NE in Bellevue and is slated to open on Friday, November 15.
- The Sophia Way is in financial crisis. Funders are meeting with management as well as amongst themselves to find possible solutions.
- The YWCA informed funders that they plan to transfer the women's day center program to The Sophia Way as of 1/1/14, but it is not clear that The Sophia Way will be able to take on another program at this time. Funders are working with both organizations to clarify the situation and find a solution before the end of the year.

Old Business:

Out of Cycle Requests/Fund Balance

Discussed guidelines for out of cycle funding requests. For requests to be considered, they should not be for prevention programs or services, and they must fill an urgent need. Commission recommended that 1% of the annual budget be kept in reserve.

Based on these guidelines, the commission authorized staff to commit up to 25% of the Human Services fund balance, up to a maximum of \$5,000, without commission approval.

Commission recommended up to \$20,000 in additional funding for The Sophia Way based on further staff research on their financial situation, and other funders' contributions. Commission recommended

an additional \$26,000 to Friends of Youth for five additional beds at The Landing for the next four months.

New Business:

Funding guidelines for 2015-2016

Reviewed draft guidelines. Brooke will email out for review and put on December agenda for discussion.

Third Quarter Contract Performance

Reviewed data from agencies' third quarter reports.

- Service unit goals were adjusted for Chinese Information and Service Center's Cultural Navigator Program due to new service units being collected with no history of potential performance.
- We have had multiple conversations with Therapeutic Health Services about their performance measures. They are working hard to meet their goals and staff is monitoring closely.
- Numbers for shelter programs are out of the control of agencies with the new county-wide system. Discussed what they do actually have control over and wonder if occupancy rate is a better measure. If the service units change, they should be the same as the larger funders of the system.
- Client success story from Harrington House was shared with commission.