

**REDMOND CITY COUNCIL
PUBLIC SAFETY COMMITTEE MEETING**

Council Conference Room
15670 NE 85th Street, Redmond, Washington
Tuesday, October 22, 2013
4:30 p.m.

Council

David Carson, Chair
Kim Allen
Hank Margeson
John Stilin (*Attending Council member*)
Pat Vache (*Attending Council member*)

Staff

Tommy Smith, Fire Chief
Mark Haggren, Police Commander
Erik Scairpon, Police Commander
Michelle M. Hart, MMC, City Clerk

Meeting Summary

Convened: 4:30 p.m.

Adjourned 4:57 p.m.

Committee Chair David Carson opened the meeting, reviewed the agenda items, and noted Council members in attendance.

2013 Emergency Management Performance Grant (EMPG)

Police Commander Mark Haggren reported that this is a request to accept the Emergency Management Performance Grant (EMPG) from the Federal Government. It is an annual grant that allows communities to use funds to increase preparedness for disasters. After the grant is applied for, a work plan is put together, and information is then reported back to the State about what the funds were used for. The grant is in the amount of \$45,478. It is a partial matching grant that looks at what a community spends on emergency management, and depending on population, a formula is used that provides an allocation. The three items in the work plan are:

1. A limited-duration position in the Office of Emergency Management (OEM), as a Program Coordinator for the Emergency Coordination Center (ECC)
2. Redmond Ready and Community Emergency Response Team (CERT)
3. Improve Redmond's alert messaging systems

SECTOR-Statewide Electronic Collision and Ticket On-line Records

Police Commander Erik Scairpon stated that Statewide Electronic Collision and Ticket On-line Records (SECTOR) is the program that is used for collision reporting and ticket issuance. Two citizens complained to the Redmond Police Department that they had not received their tickets. Staff investigated and found that several times a violator was never issued a ticket because of a problem with a check box on a form in the computer system. The Police Department has been working with the City Attorney and Prosecutor to reach out to the people who have not been

correctly issued a ticket. The Records Division has put in place proactive measures to monitor ticket issuance regularly, so any issue is caught quickly. They have also put in place training and instituted a new system to ensure this won't happen in the future.

General discussion ensued regarding if officers do anything at the end of their shift to audit their daily activity, and if the system flaw create a liability for Redmond.

Washington State Survey and Rating Bureau's Assessment of Redmond Fire Department

Fire Chief Tommy Smith stated that the Redmond Fire Department is in the process of being assessed. This process takes approximately three to four weeks. The last assessment of the Redmond Fire Department was completed in 2007. The rating has an impact on insurance rates for the community. The four areas assessed are:

1. Fire alarms
2. How emergency calls are received
3. Fire department training, trucks, and how many people are on duty
4. Water supply system

General discussion ensued regarding if the new sprinkler ordinance will have an impact on the rating and if the assessment takes memorandums of understanding (MOU's) with other agencies into consideration.