



## **City of Redmond Poet Laureate Guidelines and Application**

The Redmond Arts Commission seeks applications for Redmond's first Poet Laureate, established to broaden the awareness of poetry in our community, elevate the state of mind during discussions and debates in the City, and express the essence of Redmond through poetry.

### **Selection Process and Criteria**

Applicants must meet the following criteria and complete the attached application no later than **July 1, 2009**. Applications will be reviewed by a committee made up of individuals from the Redmond Arts Commission and the community. The committee will recommend candidates to the Redmond Arts Commission for consideration and nomination to the Mayor and City Council.

The Redmond Arts Commission may choose not to select any applicants for this position.

### **Qualifications**

1. Applicants must be an established or published poet
2. Applicants must be a resident of Redmond, unincorporated King County on property with a Redmond postal address, or have a significant record of active participation in Redmond's literary arts organizations
3. Applicants must be active in the poetry community as a writer, participant in reading their original poetry, or a combination of both
4. Applicants must be willing to promote poetry in Redmond throughout a 3-year term

### **Compensation**

The selected applicant will be compensated according to the scope of work outlined and accepted on the application form. Compensation will not exceed \$5,000 a year for each of the three years. This compensation will be reflected in a written agreement that must be reviewed and renewed annually. The City of Redmond may decide not to renew the agreement for any reason.

### **Responsibilities**

The responsibilities for the Poet Laureate will be developed out of the selected poet's responses to the application narrative and qualifications.

**Application for City of Redmond Poet Laureate position  
Redmond Arts Commission  
Applications must be received by *July 1, 2009***

Name: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

***Qualified applicants must meet the following criteria:***

- Applicants must be an established or published poet
- Applicants must be a resident of Redmond, unincorporated King County on property with a Redmond postal address, or have a significant record of active participation in Redmond's literary arts organizations
- Applicants must be active in the poetry community as a writer, participant in reading their original poetry, or a combination of both
- Applicants must be willing to promote poetry in Redmond throughout a 3-year term

***Application Requirement:***

- Application form
- Brief biography (no more than half a page)
- A one-page summary of how you meet the qualifications
- Three references with street and email addresses, phone numbers, organizational affiliation, and a brief description of how you know the person
- A resume (up to three pages)
- Publication credits (up to one page)
- Application Narrative (up to four pages total, see attached questions)
- Two work samples of up to four pages of published or unpublished poetry, representative of your work.

**For more information:**

Mary Yelanjian, City of Redmond Arts Administrator  
[myelanjian@redmond.gov](mailto:myelanjian@redmond.gov) or (425) 556-2316



## **City of Redmond Poet Laureate Application Narrative**

Please respond to the following questions in no more than four typed pages.

1. Describe your work as a poet. How did you become a poet and what have been the most important influences on your work?
2. If we were to write a chronology of Redmond's Poet Laureates 100 years from now, what sentence would we use to describe your tenure?
3. What would you do as Redmond's Poet Laureate? You have the opportunity to design your role for each year of the three years. You may include educational programs, publications, active participation in civic life, etc. Identify the audience(s) you are trying to reach, the way you think you would be most effective, and what you think the outcome might be.
4. What qualifications and experience make you qualified to perform the above responsibilities?

**Deadline: July 1, 2009**

**Please email or mail your application to:**

Mary Yelanjian, Arts Administrator  
Redmond City Hall  
PO Box 97010, MS: 4NPK  
Redmond, WA 98073-9710

[myelanjian@redmond.gov](mailto:myelanjian@redmond.gov) or (425) 556-2316

This application is available in alternate formats for people with disabilities. We encourage applications from people of all ages and backgrounds. We will provide reasonable accommodation for people with disabilities.